



BALLINA JOCKEY CLUB
AND FUNCTION CENTRE

EVENT PACKAGES



For
Your
Wedding
Love

W E L C O M E T O



Ballina's Premier Function Centre

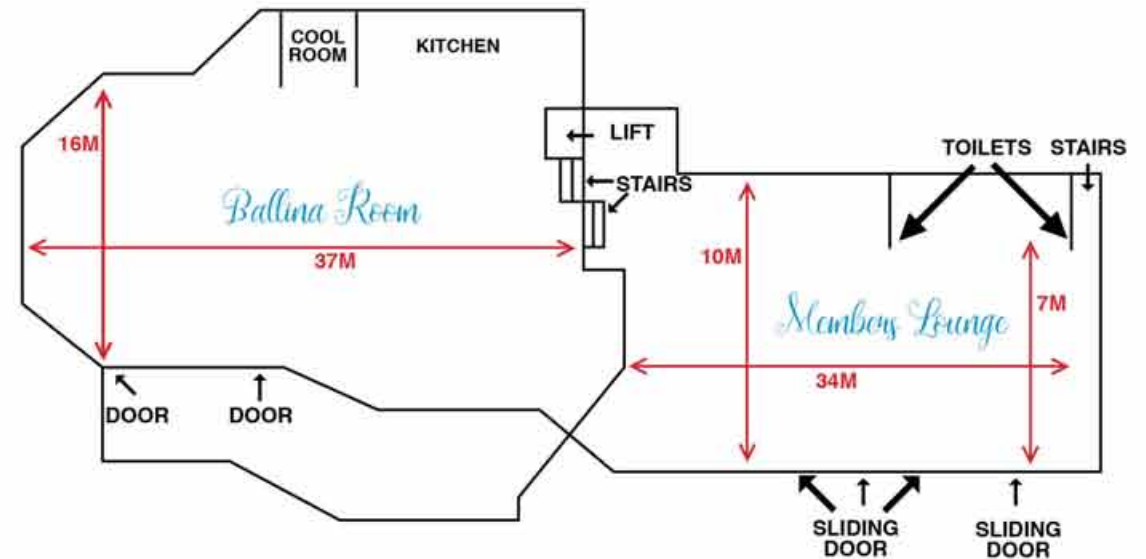
The Ballina Jockey Club offers a unique picturesque setting with the backdrop of trackside and open rural landscape in modern manicured surrounds. The Ballina Jockey Club is not open to the public so you can enjoy exclusive use of all facilities during your event. Choose from a number of well appointed rooms, that caters for up to 250 people comfortably such as the 'Ballina Room' which boasts birdseye views of the racecourse staffed by friendly, attentive professionals. Delicious menu options are available from the clubs full commercial kitchen or you can organise your own preferred caterer. Located in North Ballina, The Ballina Jockey Club's proximity to Ballina Airport, Pacific Highway and the Ballina CBD makes it convenient for all guests and attendees. We invite you to come view our beautiful facilities and discuss your specific requirements. Phone: (02) 6686 0333





VENUE SPECIFICATIONS

Upper Level



Room Dimensions & Capacity

ROOM	M ²	CAPACITY	BAR	VIEW	ROOM HIRE
OUTSIDE AREA				Garden/Lake & Trackside	\$500*
MEMBERS LOUNGE	592	UP TO 200 PEOPLE	✓	Garden/Lake & Track	\$1000*
BALLINA ROOM	340	UP TO 250 PEOPLE	✓	Garden/Lake & Track	\$1000*

CEREMONY PACKAGE



Package Includes

The Ballina Jockey Club can help organise & set-up for your wedding ceremony. This private venue offers a number of location options for your ideal ceremony, and can cater for a large number of seated guests.

Services included:

- Registry table clothed and skirted
- Chairs with chair covers & sashes
- Red Carpet
- Microphone

**PACKAGE PRICE
FROM \$500**





VENUE FACILITIES



BAR FACILITIES

- The function centre is fully licensed with well trained staff & professional staff
- We serve a full range of Full, Mid, Light & Craft Beers, a quality range of red & white wines & bubbles, plus a full range of spirits
- Choice of dry till or pay as you go

FUNCTION FACILITIES

- Round guest tables seating 8. 10/12 seat tables are available on request - hired at cost price (round table cloths to match are extra)
- American style wedding chairs for hire for ceremony – cost price
- Chair covers are also available for hire at cost price.
- Room availability for set-up is offered 24-48 hours before event.

FREE OF CHARGE FACILITIES INCLUDE

- Microphone facilities and lectern, Whiteboard, Data projector screen, flip chart & Built in dance floor. NB Extras can be sourced at cost price.

CATERING

- Choice of served meals, smorgasbord or canapés
- All meals are served with dinner rolls
- Choice from our extensive menus to suit all tastes & budgets
- Catering for guests with special dietary requirements are available upon request
- Prices include set-up of tables & chairs, crockery, cutlery, glassware, tablecloths & serviettes (quality 3-ply paper of a chosen colour).
- A minimum number of 50 guests apply to all catered functions and the Function Centre can accommodate seated meals for up to 200 people



ROOM & KITCHEN HIRE

The Ballina Jockey Club venue can be hired for both indoor & outdoor wedding ceremonies & receptions (including marquees).

OUTSIDE DOWNSTAIR AREA (Undercover) - \$500

THE MEMBERS LOUNGE - \$1000

Up to 200 people

THE BALLINA ROOM - \$1000

Up to 250 people

COMMERCIAL KITCHEN HIRE - \$500

If you have your own private caterer you can hire our commercial kitchen for the day.

TERMS AND CONDITIONS

- All persons hiring the kitchen are responsible for any damages or breakages.
- The kitchen & all equipment must be left clean & tidy.





WEDDING CO-ORDINATOR



Deborah Marks

THE NORTHERN RIVERS PREMIER WEDDING AND EVENT STYLIST, DECORATION HIRE & EVENT PLANNER

Deborah Marks is the Ballina Jockey Club's preferred Wedding Co-Coordinator and offers personalised service while assisting brides and grooms to create the desired atmosphere for intimate gatherings to large scale wedding receptions.

Deb is our preferred choice as she provides a very high level of quality service and her attention to detail is outstanding. Deb does it all including theming or hire items such as chaircovers, table linen, centrepieces, vases, fairy lights, and more....

Deb will work with your individual style and budget to create a memorable occasion.

Contact Deb on 0407 102 770 for a FREE consultation & quote, and experience the personalised difference.



CATERING OPTIONS



The Ballina Jockey Club reserves the right to amend quotes & prices at any time depending on special requests made by the client. Prices & menus are subject to seasonal change. All prices include GST and are based on a minimum of 50 guests.

CANAPES

Choice of: 4 for \$10
6 for \$15

CONTEMPORARY 2 COURSE MEAL - \$50 PP

Selection of 2 main meals & 2 desserts served alternatively

PREMIUM 3 COURSE MEAL - \$65 PP

Selection of 2 entrees, 2 main meals & 2 desserts served alternatively

SMORGASBORD

Price on request





MENU OPTIONS



Canapés

SELECT EITHER 4 OR 6

- **Bruschetta choice of:** Onion & basil, Goats cheese & balsamic strawberries or Mushroom & chicken
- **Salmon Pops** with cream cheese and chives
- **Spinach & Ricotta Triangles** served with sweet chilli
- **Smoked Salmon Crostini** served with cucumber slices, hollandaise sauce & red lumpfish caviar
- **Bocconcini & Tomato skewers**
- **Herbed Meatballs with rich tomato sauce**
- **Pancetta wrapped fresh asparagus**
- **Mini Skewers choice of:** Satay Chicken, Honey roasted BBQ prawns or roasted vegies
- **Mini Quiches:** Assorted
- **Combination Platters:** Dip, vegetables and crackers, kabana/salami cheese selection, sundried tomato, olives, gherkins
- **Grilled pear & blue cheese crostini**
- **Basil & Ricotta Tartlets** or red pepper with cashews & parmesan

Entrees

SELECT 2

- **Smoked Salmon** & avocado starters
- **Fresh Salt & Pepper Squid** with Asian salad
- **Crispy Skin Pork Belly** with shineji mushrooms & apple & pear salad
- **Thai Fish Cakes** with salad
- **Creamy Garlic Prawns** and rice
- **Tempura Whiting Fillets**
- **Potato & Leek Soup** with sour cream & chives
- **Roasted Pumpkin Soup** with bacon, chives and sour cream
- **Ricotta & Spinach Cannelloni**
- **Quinoa and Vegetable Stuffed Mushrooms** served with rocket & baby spinach salad
- **Hoisin Chicken Lettuce Cups**
- **Prawn Cocktails**



MENU OPTIONS



Mains

SELECT 2

- **Fillet Steak** (cooked medium) serviced with sweet potato mash, caramelised onion, seasonal vegetables & jus
- **Chicken Supreme** filled with camembert cheese, prawn & pesto, served with herb and garlic chat potatoes, carrots, seasonal greens topped with mustard pesto sauce
- **Lamb Rump** served with creamy chive potatoes, baby carrots, spinach & jus
- **Pan Seared Salmon** served with fried rice, Asian salad, topped with warm chilli lime sauce
- **Pork Belly** served with smashed backed chat potatoes, fennel & apple, rocket salad, topped with blue cheese butter
- **Lamb Shank Tagine** with pearl couscous
- **Barramundi with Salsa Verde** served with buttered baby potatoes & tomato salad
- **200gms Scotch Fillet Steak** with caramelised onions, roasted potato wedges & watercress salad
- **Fillet Mignon** with mushroom sauce and seasonal vegetables
- **Cajun Chicken** with spicy tomato salsa
- **Veggie Stack** comprising of pan seared haloumi, roasted and chargrilled zucchini, eggplant, english spinach topped with pesto and napeleon sauce

Gluten free option on request.





MENU OPTIONS



Desserts

SELECT 2

- **Sticky Date Pudding** with butterscotch sauce and ice cream
- **Individual Pavlova** served with fresh fruit & couli
- **Fresh made Fruit Salad** & ice cream
- **New York Style Cheese Cake** with berries & couli
- **Individual Classic Self-Saucing Chocolate Pudding** with ice cream
- **Individual Apple Crumble** with ice cream

Or

- **Wedding Cake** plated and served with berries and couli



TERMS & CONDITIONS



Ballina Jockey Club Function Centre



The following terms and conditions are provided to ensure your event is a success for all parties involved. To book & confirm the venue for your exclusive use, please sign and return the booking form with your deposit.

CONFIRMATION & DEPOSIT

Ballina Jockey Club will hold tentative bookings until another party makes an inquiry for the date. At this time you will have first choice at the date but a decision must be made and confirmed with a deposit.

PREFERRED METHOD OF CONTACT

For ease of correspondence, our referred contact is via email. Our email address is generalmanager@ballinajockeyclub.com.au

MEETINGS

Appointments must be made for all meetings regarding any functions. Please email or phone to book an appropriate time with our function manager. Our phone number is 02 6686 0333.

PRICE VALIDITY

Prices as quoted are valid until 30 December 2017. After this date, a maximum price increase of 5% can be expected for all functions/events. Please note that although every possible effort is made to maintain prices these are subject to change at the discretion of Ballina Jockey Club management to allow for market cost variations.

FINAL NUMBERS

The confirmed final numbers are required no later than 14 business days prior to the function date. This refers to the total number of adults & children attending the event and is the number Trentham Restaurant will cater & charge for. If the actual numbers exceed that confirmed, the additional guest/s will be charged at the same price per person.

HIRING OF EQUIPMENT

Any equipment hired i.e. marquee, round tables & chairs, will be charged at cost price and organised by Ballina Jockey Club. Costing will be discussed and charged accordingly.

FINAL PAYMENT

Payment of the final account (food and beverage package) is due 7 business days prior to the event. If beverages are on a consumption basis, the account must be paid at the end of the event. There will be no refund for any cancellations after payment.

Ballina Jockey Club recommends payment by electronic funds transfer or cheque. Bank account details will be provided via invoice which is due 7 business days prior to the event.

MENU SELECTION

Final menu selections are required 14 days prior to the function date. Please advise of any known allergies for guests at this time.

BEVERAGE SELECTION

Confirmation of your beverage selection is required 14 business days prior to the function date. We may be able to source Craft Beers if requested and require 14 days' notice to allow delivery. Ballina Jockey Club reserves the right to alter bar items due to stock availability.

BEVERAGE POLICY

All invited guests are subjected to the Responsible Service of Alcohol Act. As a licensed premise, regulations against under-age drinking are strictly enforced.

Ballina Jockey Club reserves the right to refuse service of alcohol to any guest under the age of 18 or that is unable to provide proof of age, or that we believe to be intoxicated or disruptive.

LICENSING

In accordance with licensing laws, bar trading will cease no later than 12pm

TERMS & CONDITIONS



Ballina Jockey Club Function Centre



STRICTLY NO B.Y.O. DRINKS

ENTERTAINERS/ PHOTOGRAPHER'S MEALS

A main meal can be provided for musicians, videographers etc. if required, at a cost of \$35.0 pp - this does not include beverages. Please confirm how many meals will be required when finalizing event numbers.

TOASTING PROCEDURE

Ballina Jockey Club does not automatically provide each guest with a glass of sparkling specifically for toasting unless prearranged. Ballina Jockey Club staff will endeavour to ensure guests will have a full beverage at time of toasting.

DAMAGES

The client accepts financial responsibility for any damages to the premises, fixtures, fittings & grounds caused by function guests, contractors or sub-contractors, prior to, during or after the function. Ballina Jockey Club ensures it takes all possible care to protect the organisers, guests and agents property, but accepts no responsibility for loss or damage of property or merchandise on the grounds of the Ballina Jockey Club prior to, during or after the function.

Ballina Jockey Club does not allow the use of confetti.

CEREMONY

There is an option to have your wedding ceremony on the grounds of Ballina Jockey Club when you book your reception with us. This includes the use of the property and barrel room for your photos. Due to our Restaurant trading hours all ceremony and receptions are restricted until 4pm onwards.

GUEST REQUIREMENTS

The client must make arrangements in regards to flowers, decorations, chair covers, musicians, photographers, celebrant and/or Master of Ceremonies if needed.

The selection and cost of table decorations, (including candles, printed menu, place cards and table plan) and entertainment is the responsibility of the client

PUBLIC HOLIDAYS

we are not open for public holidays

SPECIAL DAYS

Ballina Jockey Club is not available for weddings or functions on or during set Race Meetings INSERT RACE DAY RESERVATION DATES the Easter weekend, Christmas days,

CANCELLATIONS

All cancellations of confirmed bookings must be made in writing. A full refund of function deposit is applicable only if cancellation is made 90 days prior to the event. If cancellation occurs within 7 days of your event, you will be invoiced for the total amount of your event.

SMOKING - Inside the Club or Marquee is strictly prohibited. Patrons may smoke outside these areas.

ENTERTAINMENT / MUSIC

Venue staff will monitor sound levels during the event, and may ask for volume to be reduced. All music must finish at 11.30pm.

WHEELCHAIR ACCESS

Yes

BOOKING FORM



Ballina Jockey Club Function Centre



TO BE RETURNED WITH DEPOSIT

In signing this form, I agree that I have read & understand the terms and conditions and the minimum requirements to book Ballina Jockey Club for an exclusive event Please provide both Bride and Groom's names and contact details.

Name/s:

Address:

Phone:

Email:

Event date:

Type of Event:

.....

Start time:

No. Guests:

Signature:

Date:

THANK YOU FOR CONSIDERING BALLINA JOCKEY CLUB FUNCTION CENTRE AS YOUR EVENT VENUE

Racecourse Road Ballina Phone 02 6686 0333 Email generalmanager@ballinajockeyclub.com.au www.ballinajockeyclub.com.au

PAYMENT AUTHORISATION



Ballina Jockey Club Function Centre

Sign and complete this form to authorise Ballina Jockey Club & Function Centre to make a one-time debit to your credit card listed below. By signing this form you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete the information below

I (NAME):

Authorise Ballina Jockey Club to charge my credit card account

indicated below for \$

on or after (DATE)

This payment is for (DESCRIPTION)

.....

Billing Address:

City: State: Postcode:

Phone:

Email:

Account Type: Visa MasterCard

Cardholder Name:

Account Number:

Expiration Date:

CVV2 (3 digit number on back of Visa/MC, 4 digits on front of AMEX)

.....

SIGNATURE:

DATE:

THANK YOU FOR CHOOSING BALLINA JOCKEY CLUB FUNCTION CENTRE AS YOUR EVENT VENUE

Racecourse Road Ballina Phone 02 6686 0333 Email generalmanager@ballinajockeyclub.com.au www.ballinajockeyclub.com.au